

# Outdoor and Large Event Conference and Training Seminar

**18 & 19 January 2010**

**(Royal Festival Hall, Southbank Centre, Belvedere Road, London, SE1 8XX)**

**21 & 22 January 2010**

**(Burgess Salmon LLP, Narrow Quay House, Narrow Quay, Bristol, BS1 4AH)**



In association with the Institute of Licensing, Burgess Salmon are hosting 2 conferences dealing with Outdoor Events on 18/19 January 2010 in London, and then at Burgess Salmon's Bristol office on 21/22 January 2010. This seminar will cover all aspects of organising events for landowners, stadium and venue managers as well as promoters and local authority events teams. Subjects covered with include licensing, noise, health and safety, traffic management and contractual arrangements, and the conference will also offer the chance to network with speakers and other venue managers to share knowledge and experience of outdoor events, whether they are 50,000 capacity music festivals or family-orientated local fairs.

The cost of each day for the seminar is £125+VAT per delegate, including tea, coffee and a light lunch. Delegates are welcome to attend one or both days.

**To book, please use the online form at <http://www.instituteoflicensing.org/events.html>**

**For further details, please contact: Chris Pritchett on (0117) 902 6684 or [chris.pritchett@burgess-salmon.com](mailto:chris.pritchett@burgess-salmon.com)**

## Day One

<b>09.30</b>	Coffee and Registration
<b>10.00</b>	The Event Promoters point of view how to plan the perfect event ~ <i>Melvin Benn</i>
<b>10.45</b>	Emergency Planning – "what could possibly go wrong?" ~ <i>Simon Garrett, London / Julia Bradburn, Bristol</i>
<b>11.30</b>	Coffee
<b>11.45</b>	Health & Safety Management ~ <i>Alan Law</i>
<b>12.30</b>	Fire Safety & Crowd Management ~ <i>Dave Doyle</i>
<b>13.15</b>	Lunch
<b>14.00</b>	Traffic Management ~ <i>Steve Russell – Yarde</i>
<b>14.45</b>	Coffee
<b>15.00</b>	Medical Planning ~ <i>John Newman - St Johns</i>
<b>15.30</b>	Temp Structures inc fences/staging section and utilising space and capacity ~ <i>Roger Barratt – Star Events</i>
<b>16.30</b>	Question Time Panel

## Day Two

<b>09.30</b>	Coffee and Registration
<b>10.00</b>	Policing including Costs at Large/Outdoor Events ~ <i>Ian Ross – National Policing Improvement Agency (NPIA)</i>
<b>10.45</b>	Security and Crowd Control including Licensing Issues ~ <i>Mark Harding – Show Sec</i>
<b>11.30</b>	Coffee
<b>11.45</b>	Licensing Policies for Large Events ~ <i>Jason Kirkwood – Licensing Officer, Glastonbury Festival</i>
<b>12.30</b>	The Contract between the Artist/Promoter and Landowner ~ <i>Chris Pritchett – Burges Salmon</i>
<b>13.15</b>	Lunch
<b>14.00</b>	Noise and Light Pollution: "How to avoid being a nuisance" ~ <i>Simon Tilling – Burges Salmon</i>
<b>14.45</b>	Coffee
<b>15.00</b>	Fireworks and Pyrotechnics ~ <i>Lincoln Parkhouse</i>
<b>16.00</b>	Question Time Panel

For on-line Booking Form, please follow link below to:

<http://www.instituteoflicensing.org/events.html>